**LITTLE SPROUTS SCHOOL FEES POLICY DOCUMENT 2024**

I (full name of parent/guardian) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian of (child’s full name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Understand that this document is to confirm, that my child has been registered at Little Sprouts Preschool, and that I have the responsibility of paying my child’s school fees, the total amount agreed upon**. Total monthly amount to be paid in full with no exceptions.**

*Please note that if you are wanting to take your child out of Little Sprouts at any stage, it is required of you to give the school one months’ notice with that month being paid in full.*

**New registration fee:** R300 registration fee is payable on the return of the enrolment forms

**Compulsory stationery/printing and toiletries fee:**  You will be required to pay a compulsory fee of R 500 biannually. Payment due: R500 payable by the 5th January and R500 payable by the 5th July (Total fee is R1 000)

**Three quarter day 7am-2pm:**

**R2 600 per month x 12 months** (payable due dates, 5th January to the 5th December)

**Fees include morning snack and cooked lunch.**

**OR** R 28 080 annual fee incl 10% discount payable by the 5th January

**OR** R 14 820 biannual fee incl 5% discount payable by the 5th January and the 5th July

**Full day 7am-5pm:**

**R2 800 per month x 12 months** (payable due dates, 5th January to the 5th December)

**Fees including morning snack, cooked lunch and afternoon snack.**

**OR** R 30 240 annual fee incl 10% discount payable by the 5th January

**OR** R 15 960 biannual fee incl 5% discount payable by the 5th January and the 5th July.

**Per day rate:**  R140 per day (invoice will be given at the end of the month)

**Sibling discount is available**

**Please state which option you are choosing**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I understand that my monthly school fees payment must be made by the 5th of every month (for the month in advance).

If my child’s school fees fall behind more than one month, my child may be suspended from attending school. However, once the fees are up to date, my child may return to school.

Proof of payment needs to be sent via email: roxielittlesprouts@gmail.com or sms

072 122 8188 / 071 340 9399

Payment may be made in cash or by EFT. If you wish to pay by EFT, banking details will be given.

Please indicate which payment method you would use: CASH: \_\_\_\_\_\_\_\_\_ EFT: \_\_\_\_\_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_